

## **Rusk County Community Library -- Board Policies**

### **CIRCULATION POLICY**

Rusk County Community Library is a part of the MORE system (My Online REsource) which allows patrons to check out materials from all member libraries. Holds can be placed online at any of the almost 50 MORE libraries.

General Loan Limits--100 items per person; 50 holds per person

Renewals are for the same length of time as the original circulation period; and items can be renewed twice if no holds exist for that item. We allow only 10 of the following items per person at one time: videos (VHS), DVDs, magazines, and music CDs. Other libraries may allow more of these items to be checked out by an individual at one time.

Most books circulate for 3 weeks, and can be renewed. This includes all fiction and non-fiction books for adults, young adults, and children, as well as audio fiction. Boxed TV series on DVD circulate for 2 weeks. Videos (VHS), DVDs, and magazines circulate for 1 week. There are some reference works which circulate, and these also can be checked out for 1 week.

Rusk County Community Library may restrict access to downloadable internet services, such as Freading, on an individual basis, if requested by a patron.