

Rusk County Community Library -- Board Policies

Fines, Damaged Materials, Lost Items, Refunds, Waivers of Fines, & Food-for- Fines and similar programs

Fines are due when the materials are returned, or when the patron next comes to the library. Fines may be paid at any library within the MORE system of IFLS. We will accept cash, checks, or credit/debit card payments. Credit and debit card payments may be made online, or at the Rusk County Community Library.

Charges for damaged materials will vary with the degree of damage. There are numerous factors that determine the charge including the type and amount of damage, the age and general condition of the material(s), the cost of the materials, among other things.

Lost items generally are charged at the cost of the item to cover the replacement of the material. Magazines are charged at the rate of \$5.00, regardless of the cover price. Mass-market paperback books and children's paperbacks are charged at a minimum rate of \$5.00, regardless of cover price. The total minimum cost for any lost material will be \$5.00.

No refunds will be made if the material has been replaced or is on order. If the material has not been ordered or replaced, 50% of the money paid will be refunded. The patron must have a receipt to receive any refund for lost materials. Refunds will be given only within 30 days of the payment for the lost items. If the material is returned in damaged condition, no refund will be made.

We do not accept replacement materials brought in by patrons. We only accept payment for items.